



Home Health STAR Site Setting Targets- Achieving Results

Quick Start Instructions

The Setting Targets-Achieving Results (STAR) site is a free site available to all Medicare/Medicaid-certified home health agencies. STAR allows you to view your home health agency's publicly reported quality measure (QM) data and then set annual targets. To set targets, follow these simple steps:

1. Open a Web browser and go to www.hhqi-star.org
2. Create an account using your Medicare/Medicaid provider number by clicking on "Create an Account" in the top navigation bar.

You will need to have the following information for your facility:

- (1) Medicare provider identification number

This number is the 6-digit identification for your provider. The first two digits identify the state in which the provider is located. The last four digits identify the type of provider, i.e., home health. Branch facilities can also register for the secured data reports. Branch provider Medicare provider identification numbers differ in that they are 10-digit alpha numeric code (e.g., ##Q####001). Each branch is numbered with the same provider identification number as described above, the parent company. This branch number has two differences: the first is the letter "Q" which appears in the third position between the state code and the 4-digit provider designation; the second are the three additional digits that are added to the end of the number. These digits are sequential assignments correlating to the number of branches that the provider may have. The three additional digits range from 001-999.

- (2) The hospitalization rate for May 2009 (account verification/authentication)

The hospitalization rate is located on page two of your HHA Trend Analysis Report in the CASPER system.

AGENCY NAME:
MEDICARE #:

Monthly Hospitalizations vs. Transfers/Discharges
Number of Monthly Hospitalizations out of Total Transfers/Discharges(as of 02/17/2010)

	Jul 2008	Aug 2008	Sep 2008	Oct 2008	Nov 2008	Dec 2008	Jan 2009	Feb 2009	Mar 2009	Apr 2009	May 2009	Jun 2009	Total
Hospitalizations													
Transfers/Discharges													
Hospitalization %													

If your facility utilizes a vendor to access this report, please contact your vendor and request this information. A recorded training session for accessing CASPER reports can be found on

<https://www.qualitynet.org/dcs/ContentServer?cid=1212671050266&pagename=Medqic%2FMQPresentations%2FPresentationTemplate&c=MQPresentations>

The following lists the steps for accessing the report to obtain your account verification number:

1. Login to CASPER
2. Select CASPER Reporting
3. Log in to the system
4. Select 'Reports' tab at the top of the screen
5. Select 'HHA OBQI Reports' on the left hand side of the screen
6. Select the report 'HHA Trend Analysis Report'
7. Put a √ in the box labeled 'Acute Care Hospitalization'
8. Select the End Date of '05/2009'
9. Click on the Submit button
10. Once the report has completed running, select the 'Folders' tab at the top of the screen
11. Open the report
12. On page 2 of the report in the first section labeled 'Monthly Hospitalizations vs. Transfers/Discharges' you will see the May 2009 column. In the third row of that table, the Hospitalization % is listed. This is the number that you will use to verify your account. Please type the number in this format as is applies to your facilities results – ##.# or #.#

After this information has been entered correctly, the provider reports will be available for you to view and you will also be able to set targets.

3. Once you create an account, enter the requested user name, password, and contact information to complete your facility's profile. Click "Save" to store your information.



4. Click on the “My Data Comparison” in the left navigation bar to view your facility’s QM trend reports. The trend reports show QM data to a tenth of percent.
5. To browse targets, click “My Target Setting” in the left navigation bar and select a performance –based or fill-in-the-blank method for target setting. When selecting a target, think about what is achievable. What can your home health agency achieve in a year?
6. Once you’ve identified an achievable target, enter the target in the blank provided and click “Submit”. You can track progress towards your targets by revisiting the “My Data Comparison” page.

What’s next?

- To achieve your targets, you may want to raise awareness and implement quality improvement (QI) related to these topics.
- To revise your current target, or set a new one, simply login to the STAR site and click on “My Target Setting” again. A revised target will replace your existing one; a new target will take effect the first day of the next quarter.

NOTE: Your targets are confidential and are intended for your internal QI. Targets will not be used by your state survey and certification agency, the Centers for Medicare & Medicaid Services, or be publicly reported.

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